

Job Definition

The Lloyd Park Children's Charity Vision: We will keep working until every child has the best start in life

Our Charitable Mission: Our Charity builds brighter futures for children and families in our community

Role Title	Play Assistant
Location	London Borough of Waltham Forest
Reports to	Senior Early Years Practitioner

Mission: Implementing the delivery of high quality care and education to ensure that all children reach their full potential for afterschool and holiday provision.

What is the job's core purpose?	To help provide a safe and secure environment, building relationships with children and families to promote the child's learning and development and wellbeing.
	To help plan and implement stimulating, fun and varied play based activities that meet the needs of all individual children and follow the processes adopted by the charity.
	To work as part of the team in sustaining high quality services and implementing the charities vision, mission, values and strategic plans and objectives.
	To implement all policies and procedures.
	To be committed to continual professional development.
What constitutes success in this role?	Children are safeguarded and demonstrate high levels of wellbeing.
	Children's progress well and every child has the opportunity to reach their full potential.
	Children facing adversity or at risk of poor development are identified quickly and appropriate support is secured for the child and family at the earliest possible time.
	Families report high levels of satisfaction.
	Effective team work.
What are the implications of not fulfilling this role?	Children do not reach their full potential.
	Children's needs are not met.
	Children are not safe and their wellbeing is at risk.

OUTCOMES: What this person needs to accomplish in their role in order of importance and how this will be measured. (note that most roles at whatever level should have between 3 – 8 outcomes)

Key outcomes for the role	Measures
Children are happy.	Child contribution to the planning of the provision. Practice observation.
Good teamwork with effective communication.	Annual staff survey.
Parent satisfaction levels are high.	Annual survey.
Good standard of practice across the setting.	Individual Continuous Professional Development is maintained. Practice observation.
Effective implementation of the statutory guidance.	Ofsted judgement is good or outstanding.
The charity makes good progress towards its vision, mission, values and strategic plan and objectives.	Individual levels of knowledge about the charity vision, mission, values and strategic plan and objectives and how this is implemented in daily practice.

SKILLS: define the context of the skills and how they will be used

Skills required	How they will be used: E-essential, A-advantageous, D-desirable	
Early Years Learning and Development Qualification and Experience.	Qualified to at least Level 2 in Children's Care, Learning and Development or Level 3 Play Worker Qualification with a demonstrable successful track record of working in an early years setting. Holds a current Paediatric First Aid Certificate. Holds a current food hygiene and health and safety certificate.	D D D
Safeguarding and Child Protection	You will ensure safeguarding and child protection is prioritised and the safety, health and welfare of children paramount at all times.	E
Delivery of the Early Years Curriculum	You will have an understanding and knowledge of the current statutory guidance and curriculum framework.	D
Team Working	Working as part of a team you will need good communication skills, flexibility and reliability. You will attend and contribute to regular team meetings.	E E
Organisational skills	You will have to be organised, have good time keeping and able to manage your own workload.	E
Communications	You will be able to record and share information and communicate confidently to a range of stakeholders using clear and concise written, verbal and IT methods.	E
Data and confidentiality	You will deal with all data and information sensitively and in line with data protection and safeguarding policies and procedures.	E
Inclusive practice and diversity	You are able to demonstrate your ability to differentiate activities to meet the individual needs of all children and will have a passion for promoting inclusion and celebrating diversity.	D
Policies and Procedures	You will understand and implement the charities policies and procedures.	E
Working in partnership with parents.	You will be committed to working with all parents.	E
Continuous Professional Development	You will engage in continuous professional development.	E

COMPETENCIES/TALENTS/BEHAVIOURS: the way in which someone does something and why they do it that way. This is important when matching to the skills above and for cultural fit.

Safeguarding children is prioritised	E
Promote Learning through Play	E
Children are central to everything we do	E
Work collaboratively and in partnership	E
Celebrate diversity	E
Be reflective and see every day as an opportunity to learn and grow	E
Communicate professionally with people of all levels	E
Provide a welcoming and friendly environment	E
Ethical – a clear understanding of right and wrong. High integrity and honesty.	E
Flexibility – able to respond quickly and easily to changing requirements and priorities	E
Be passionate and enthusiastic	E

A satisfactory enhanced DBS check is required for this post